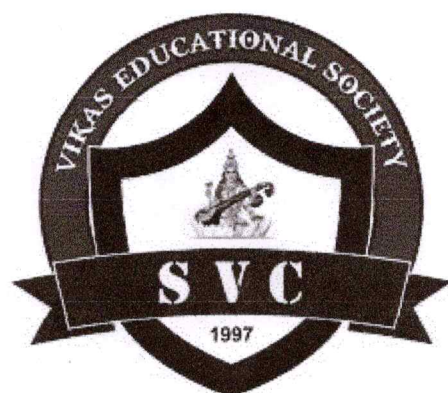


6.2.2(1)

Policy on

E-governance



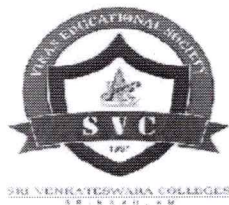
SRI VENKATESWARA COLLEGES
SRIKAKULAM

**SRI VENKATESWARA COLLEGES OF ENGINEERING AND
TECHNOLOGY**

ISO 9001:2015 Ceritified

(Approved by AICTE, New Delhi, Affiliated to JNTUGV, Vizianagaram)

**Office:+9109705576695, Email:principal_svcet@yahoo.com,
URL: www.svcet.net**



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E-GOVERNANCE POLICY

To maintain and promote itself as one of the nation's institutes of excellence among higher education institutions, Sri Venkateswara College of Engineering has established an E-Governance Document and has been putting various good E-Governance initiatives into practice.

OBJECTIVES:

- To implement e-governance in many contexts.
- To maintain transparency and responsibility.
- To make the institution's administration paperless.
- Encourage online internal and external communication between the institution's members.
- Facilitating simple information access.

POLICY:

The following areas saw the implementation of the e- governance policy:

- Administration
- Finance and accounts
- Student admission and support
- Examination

To establish a trustworthy and efficient governance structure within the organization, e-Governance must be used.

WEBSITE:

The college website needs to be updated to reflect the latest developments. The website makes all of the college's information, events, and essential bulletins etc. easily accessible to beginners.

LIBRARY:

The college has a top-notch library, and we continue to expand our e-learning options for the benefit of both students and teachers. The more recent electronic learning materials, such as journals, are located and subscribed.

The faculty's and the students' recommendations are taken into consideration.

ADMINISTRATION:

With the help of distinguished HODs, academic counselors, and decentralized management, the institution closely adheres to its organizational plan. Wi-Fi Networks assist the institution well, and communications in the administration take place there. Policies, rules, regulations, committees, issues, circulars, etc. are communicated via email, Supplied electronically to staff members and stakeholders.

FINANCE AND ACCOUNTS:

The Tally ERP 9 accounting program is very well-liked. It is utilized to make the intricate day-to-day accounting processes simpler. It offers several benefits, including keeping track of transactions and managing accounts, checks, payables, and receivables. For the transactions to remain discreet, precautions are being taken.

STUDENT ADMISSION AND SUPPORT:

The university keeps track of each student's application status, approval status, ad reservation quotas, Fee information, financial aid, and registration procedures. These are provided through e-governance. Students practice using e- questions and e-suggestions to gather data for upcoming plans and developments.

EXAMINATION CELL:

The exam branch has implemented the Bees software, which helps enter the finalized grades and contains all the information about the admitted students. Maximum confidentiality and secrecy are upheld when taking care of exams.


PRINCIPAL
Sri Venkateswara College of Engineering & Technology
ETCHERLA, Srikakulam-532410 (A.P.)